

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, February 16, 2015
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [The Proposed Preliminary Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property.](#)
 - 2. [The proposed rezoning of property located immediately east of 934 Plank Road, which includes parcel number 5-00493-00.](#)
 - 3. [The proposed rezoning of property located on the west side of the 600 block of Racine Street including parcel numbers 1-00513-00 and 1-00514-00.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Board of Health, 01/14/15.](#)
 - b. [Board of Public Works, 02/02/15.](#)
 - c. [Committee on Aging, 01/15/15.](#)
 - d. [IT Steering Committee, 01/20/15.](#)
 - e. Parks & Recreation Board, [01/26/15](#) and [02/09/15.](#)
 - f. [Personnel Committee, 02/02/15.](#)
 - g. [Plan Commission, 02/03/15.](#)
 - h. [Redevelopment Authority, 02/03/15.](#)
 - i. [Water & Light Commission, 01/28/15.](#)
Communications:
 - j. [CDD Keil, 02/12/15; Hotel Block Redevelopment – Status and Timeline.](#)
 - k. [Tom Buchholz, Wisconsin Dept. of Transportation, System Development, 02/06/15; WIS 441 Tri-County Project Local Officials Meeting.](#)
 - l. [Harrison Sturgis, Jr. to Kathy Casperson, copy to Mayor Merkes, 02/10/15; North County Dog Park.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
 - 1. [Common Council, 02/02/15.](#)
Board of Public Works, 02/02/15 – Recommends the Approval of:
 - 2. [Recommendation to Award – 2015 Water Main Reconstruction Project M0002-940733; Donald Hietpas & Sons, Inc.; \\$618,358.50; \(Menasha Utilities\).](#)
Parks and Recreation Board, 01/12/15 – Recommends the Approval of:
 - 3. [Revising the current park fee policy for non-profit groups to coincide with the current Special Event fee policy.](#)

Parks and Recreation Board, 02/09/15 – Recommends the Approval of:

4. Renewal of reciprocity agreements with the Town of Menasha and City of Appleton for 2015-2016.
5. Extending the Jefferson Park curfew on July 4, 2015 from 11:00 p.m. to 11:30 p.m. to aid in traffic congestion following the fireworks show.

Personnel Committee, 02/02/15 – Recommends the Approval of:

6. To authorize the creation of one additional Lead Person position in the Parks, Forestry, Facilities and Cemetery Division, adding it to the table of organization without increasing the number of employees in the division with the recommended pay range.
7. The proposed changes to the Personal Policy Handbook Overtime Policy as submitted.

Plan Commission, 02/03/15, Recommends the Approval of:

8. The rezoning of property located on the west side of the 600 block of Racine Street, parcel numbers 1-00513-00 and 1-0514-00 from R-1 – Single Family Residence District to C-1 – General Commercial District.
9. The rezoning of the property located immediately east of 934 Plank Road, parcel number 5-00493-00 from I-1 – Heavy Industrial District to C-1 – General Commercial District.
10. The proposed amendments to Section 13-1-67 pertaining to Electronic Message Center Signage.
11. The Extraterritorial Certified Survey Map at Racine Road and Century Oaks Drive in the Town of Menasha.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 02/05/15 to 02/12/15 in the amount of \$1,062,354.80.
2. Beverage Operators License Applications for the 2013-2015 licensing period.
3. "Class B" Liquor License Application for 5 O'Clock Somewhere RD LLC, d/b/a 5 O'Clock Somewhere, 600 Broad Street, Menasha, Rebecca Harrell, agent for the 2014-2015 licensing year.

J. ORDINANCES AND RESOLUTIONS

1. O-1-15; Request to Allow Overnight Parking on the West Side of Elm Street from Nicolet Boulevard to Keyes Street during the Period of April 1 through October 31. (Introduced by Ald. Nichols). (Recommended by Board of Public Works).
2. O-2-15; An Ordinance Amending Title 13 by Making Certain Changes to the District (Racine Street, Parcel #1-00513-00 and Parcel #1-00514-00). (Introduced by Mayor Merkes). (Recommended by the Plan Commission).
3. O-3-15; An Ordinance Amending Title 13 by Making Certain Changes to the District (Plank Road, Parcel #5-00493-00). (Introduced by Mayor Merkes). (Recommended by the Plan Commission).
4. O-4-15; An Ordinance Repealing and Recreating Title 13, Chapter 1, Article F, Section 13-1-67(d)(1) and Section 13-1-67(d)(4). Requirements by Sign Type. (Recommended by the Plan Commission).
5. R-8-15; Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property. (Introduced by Alderman Sevenich).

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

O. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS.

P. ACTION ITEMS

Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body that is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

(City of Menasha vs. Waverly Sanitary District et al. Circuit Court Case Number 2013CV00189, Appellate case number 2014AP001576; City of Menasha vs. Village of Harrison, Calumet County Circuit Court Case Number 2015CV00017; and Intermunicipal Agreement dated October 28, 1999, between City of Menasha, Town of Harrison and Waverly Sanitary District.

May reconvene into open session immediately following any closed session in order to take action on the closed session items. Wis. Stat. 19.85(2).

Q. ADJOURNMENT

MEETING NOTICE
Monday, March 2, 2015 – 6:00 p.m.
Committee Meetings to Follow